**Title**

**Must be brief and informative, between 15-20 words**

**(16pt, bold, single pharagraph spacing, 0 before-after)**

**First Author; Next Author; Last Author – without academic title (12pt, bold)**

First Author’s Affiliation (Department, University, Country) (12pt);

Second Author’s Affiliation;

Third Author’s Affiliation;

[email@writer.ac.id](mailto:email@writer.ac.id) (only write email for the corresponding author)

**Abstract (13pt, bold)**

*Abstract should be typed in italic, font size 10pt, single-spacing format and justified. The abstract should briefly summarize the aim, findings, or purposes of the article. Authors encouraged to write clear explanation on methodology or conceptual framework used in the article, followed by short summary of the research findings. The end part of the abstract should give conclusion that indicates how this paper contributes to fill the gap in previous studies, or any practical implication that might occurs. The abstract should be written in one concise paragraph of no more than 250 words.*

**Keywords:***contains; three to five; relevant keywords; separated by semicolon; written in lower case, italic 10pt*

**Guidelines (13pt, Bold, Title Case)**

The manuscript should be written in English on A4-sized papers (21x29.7 cm), with custom margins as follows: left 2.5 cm, right 2 cm, bottom 2 cm, and top 2 cm. The manuscript should use Callisto MT, 12pt font size, 1.5 line spacing. Manuscript should consist of 4,000—7,000 words (research article) and 3,000—4,000 words (book review). Referencing and citing technique used is APA 6th edition, with in-text citation format

**Guidelines - Introduction**

All sources quoted or paraphrased should be listed in the reference list. Cite source using APA in-text citation format, by writing author’s last name followed by the publication year, for example: (Hudson, 2014). Direct quotations, tables, or figures referred should include the page number, for example: (Hudson, 2010, p. 44).

The introduction part should explore these elements: (1) Explanation about the research background and the general theme or topic; (2) Provide clear and convincing answer to the question: *Why is this article is important?* (3) A concise literature review of available literature or research. Please cite the most imperative part, theories, or debates from existing studies; (4) Indicate how your article will contribute to fill the gap to the current studies. This is also important to show that your idea is original; (5) Offer explanation on specific problem or question[[1]](#footnote-1) and hypothesis that will be the main point(s) of the article[[2]](#footnote-2). We encourage authors to bring only one or two questions.

Author should also describe objectives of the research and offer the brief structure of the article.

**Guidelines - Methodology**

Author is encouraged to describe methodology clearly. Put it in a dedicated subchapter if necessary. This part should contain a brief justification for the research methods used.

This part should contain enough detail to enable the reader to evaluate the appropriateness of your methods and the reliability and validity of your findings.

**How To Write Your Subchapters**

**[This is an example text]** Vivamus quis nisi ut diam vehicula mollis rhoncus et massa. Sed in sem felis. Nulla facilisi. Fusce lobortis vel nisl non viverra. Phasellus id molestie nunc.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc nunc ligula, volutpat et nibh sed, hendrerit tincidunt eros. Nam scelerisque rutrum nulla, nec tempus purus ultrices et. Maecenas lacus ligula, pharetra sit amet nibh eu, pellentesque efficitur ex. Integer varius leo eget eros dapibus, a venenatis nulla consectetur. Fusce finibus nisi maximus lorem cursus, a bibendum sem euismod. Vivamus ac tempor odio, in porta orci. Phasellus scelerisque est ac elementum ullamcorper. Duis ut lectus non nibh dictum malesuada. Quisque convallis lectus non justo posuere venenatis. Nam bibendum sem et nibh eleifend placerat sit amet a nibh. Vestibulum quis varius purus.

If You Have 2nd Level Subchapters, Use 12pt, Underline, Title Case

**[This is an example text]** Proin non consequat justo. Praesent tempor aliquam nibh vitae venenatis. Praesent pulvinar nulla ut ligula ultricies, bibendum pretium mi hendrerit. Quisque luctus, purus in tincidunt consequat, nibh metus laoreet ex, at rutrum nisi metus ut lacus. Integer commodo purus orci, non pharetra nisi iaculis non. Aenean eget rutrum risus, eu egestas erat. Sed lobortis diam dolor, at porttitor dolor consequat tempus. Etiam erat felis, porttitor sed enim a, aliquam commodo elit. Cras ac posuere est, eu interdum mi. Maecenas posuere lacus vitae nisi efficitur, sed malesuada erat tincidunt. Nullam a dignissim massa. Fusce molestie finibus augue id lacinia. Integer tincidunt at metus ac pharetra. Vivamus hendrerit, mauris quis pharetra fringilla, orci ipsum interdum lacus, et imperdiet massa mauris quis lorem. Pellentesque placerat fermentum imperdiet. Fusce scelerisque purus eget suscipit semper.

*If You Have 3rd Level Subchapters, Use 12pt, Italic, Title Case.* Run the text on after a punctuation mark. **[This is an example text]** In hac habitasse platea dictumst. Nunc in euismod libero, vel interdum lacus. Proin ut dignissim risus. Nunc faucibus libero sed eleifend bibendum. Nam mattis, odio ac placerat euismod, mauris felis consequat nunc, ut porttitor ligula risus ac nisl. Nulla ullamcorper sapien non quam gravida, nec dignissim ligula dignissim. Curabitur congue nunc sed eros luctus, sed dapibus arcu elementum. Mauris venenatis odio leo, ut placerat augue congue at.

Curabitur convallis nulla leo, sit amet auctor est vestibulum nec. Aenean ut neque vel quam egestas accumsan eu in elit.

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* Sed ut dolor eleifend, malesuada sem vitae, mollis risus.
* Sed sit amet massa felis. [This is an example te xt for 2nd level subchapter]

**Guidelines - Conclusion**

Conclusion is a brief summary of findings and discussion. It is strongly recommended to avoid mere repetitive statements or phrase from the previous section. Author may also discuss implication of the findings and point out prospect for further research.

Conclusion should followed by reference list format. Reference list is based on American Psychological Association (APA) style. Reference list should appear at the end of the article and include only literatures actually cited in the manuscript. Citation should be sorted alphabetically and chronologically, written in single spacing and 0pt before-after spacing format.

**References**

**Books**

Hudson, V.M. (2014). *Foreign Policy Analysis: Classic and Contemporary Theory* (2nd ed.)*.* Plymouth: Rowman & Littlefield.

Spence, B. ed. (1993). *Secondary school management in the 1990s: challenge and change.* Aspects of Education Series, 48 London: Independent Publishers.

UNESCO. (1993). *General information programme and UNISIST.* Paris: Unesco, PGI-93/S/22.

**Secondary source (books)**

Confederation of British Industry. (1989). Towards a skills revolution: a youth charter. London: CBI. Quoted in: Bluck, R. Ailton, A., & Noon, P. (1994). *Information skills in academic libraries: a teaching and learning role in higher education.* SEDA Paper 82. Birmingham: Staff and Educational Development Asscociation, p. 39.

**Conference Proceeding**

Yuana, S.L. ed. (2013). *Proceeding Workshop on Humanitarian Law and Diplomacy: From Perspective and Practice*. Yogyakarta: Institute of International Studies UGM.

**Conference Paper**

Umar, A.R.M. (2014). Normative Power or Global Governmentality? A Critical Analysis of European Union’s Civil Society Strengthening Programs in Post-New Order Indonesia. In Sugiono M. (ed.), *Proceedings of the 3rd Convention of European Studies 2014* (pp.254-278). Yogyakarta: Institute of International Studies UGM

**Report**

Darvasi, P. (2016). *Empathy, Perspective, and Complicity: How Digital Games Can Support Peace Education and Conflict Resolution.* Working Report. New Delhi: UNESCO MGIEP.

**Thesis/Dissertation**

Page, S. (1999). *Information technology impact: a survey of leading UK companies* (Master’s thesis, Leeds Metropolitan University). Retrieved from: <http://stevepageacademic.webs.com/Journal%20Articles/INFORMATION%20TECHNOLOGY%20IMPACT%20-%20A%20SURVEY%20OF%20LEADING%20UK%20ORGANISATIONS.doc>

**Journal Article (retrieved online, with DOI)**

Sisler, V. (2008). Digital Arabs Representation in Video Games. *European Journal of Cultural Studies*, *11*(2), 203-219. doi: 10.1177/1367549407088333

**Journal Article (retrieved online, without DOI or page numbers)**

Fennel, V.L. (2015). “Easternization” of Post-Western International Order: Appertaining Confucianism into Bandung Conference Legacy. *IJIS (Indonesian Journal of International Studies)*, *2*(2), 115-132. Retrieved from: <https://jurnal.ugm.ac.id/IJIS/article/view/26538>

Höglund, J. (2008). Electronic Empire: Orientalism Revisited in the Military Shooter. *The International Journal of Computer Game Research*, *8*(1). Retrieved from: <http://gamestudies.org/0801/articles/hoeglund>

**Newspaper Article**

Sadli, M. (2005, November). Akan timbul krisis atau resesi?. *Kompas*. p. 6.

**Audiovisual media (videos, music recordings, podcasts, etc.)**

Gladu, A. (Producer), & Brodeur. M. (Director). (2001). *Dance of the warrior* [Motion picture]. Canada: National Film Board.

Kemlu TV. (2017, May 5). *Laporan Pemajuan Ham Indonesia di PBB* [Video file]. Retrieved from:

<https://www.youtube.com/watch?v=8VLRyuLX3uw>

**In press**

Tian D., Araki, H., Stahl, E. Bergelson, J. & Kreitman, M. (2002). *Signature of balancing selection in Arabidopsis.* Proc Natl Acad Sci USA. In press

**Electronic source**

Barr, M. (2013). Chinese Soft Power 2.0: The Politics of Fashion. Retrieved from <http://www.e-ir.info/2013/04/10/chinese-soft-power-2-0-the-politics-of-fashion/>

1. Fewer question or hypothesis is better, we encourage author to bring only 1-2 questions. [↑](#footnote-ref-1)
2. Footnote may be used to provide additional description (terms, concept, specific event, etc.) that might be too excessive to be included in-text. [↑](#footnote-ref-2)